



MBA APPLICATION FORM

Instructions

Please be complete and precise when you fill out this form. Send it together with the supplementary materials to:

CMC Graduate School of Business
For the attention of: MBA office
náměstí 5. května 2
250 88 Čelákovice
CZECH REPUBLIC

Tel: +420 326 999 146
Fax: +420 326 992 150
Email: mbaoff@cmc.cz

All fields must be completed and do not forget to sign & date this form.

Use the English language only.

Please provide the following supplementary materials with the completed application form:

- Application deposit for the amount of **170 US dollars or 120 Euros**
- Certified copies of diploma's, with certified English translation;
- Certified copies of academic transcript/grade list. These transcripts have to be embossed with the issuing school's seal, with certified English translation;
- Two filled in and signed Referee Report forms, with attached two recommendation letters;
- Proof of working experience (letter on letterhead paper by the employer);
- Test of English as a Foreign Language (TOEFL) score or IELTS score. Required if your native or predominant language is not English;
- Official GMAT scores are recommended;
- A personal resume/ curriculum vitae in English;
- Certified statement of financial support. If your studies will be sponsored, you should submit a guarantee of financial support by the sponsor. If you are self supporting you should submit proof of Financial Support for the amount of the tuition fee and for the living expenses during the program (bank statement).



1. Program Location: Čelákovice, Czech Republic

Starting in _____(month & year)

2. Personal

Mr. Ms. Mrs.

Family name _____

First name _____

Middle name _____

Home address (no. + street) _____

City _____ Postal code _____

Country _____

Mobile phone (country code, number) _____

Personal e-mail _____

Date of Birth (day/ month/ year) _____ Place of Birth _____

Nationality _____

Preferred address for further correspondence: Home address Business address

3. Data needed for visa application

ID Number _____

Passport number _____

Place of issue _____

Date of issue (day/ month/ year) _____ Date of expiration _____

Royal Dutch Embassy/Consulate as place of issue of your visa _____

4. Emergency contact data

Person to be notified _____

Type of relation _____

Address _____

City _____ Postal code _____ Country _____

Telephone (country code, area code, number) _____

Fax (country code, area code, number) _____

Mobile phone (country code, number) _____

E-mail _____



5. Educational background

- Highest qualification
- PhD degree
 - Master degree
 - Bachelor degree
 - College degree
 - Other _____

List any academic distinctions, honors or scholarships received

Educational history: list the most important schools/programs you attended (most recent first)

1. Educational institute/University

Start date _____ finish date _____

- Degree/diploma obtained?
- Yes, degree
 - Yes, diploma
 - No

Major/ Specialization: _____

2. Educational institute/University _____

Start date _____ finish date _____

- Degree/diploma obtained?
- Yes, degree
 - Yes, diploma
 - No

Major/ Specialization: _____

3. Educational institute/University _____

Start date _____ finish date _____

- Degree/diploma obtained?
- Yes, degree
 - Yes, diploma
 - No

Major/ Specialization: _____



6. Professional background

Number of years of full-time work experience _____

Current employer

Name of organization/ company _____

- Type of organization
- Government
 - Semi-government
 - NGO
 - Private company

Business address _____

City _____ Postal code _____ Country _____

Business telephone (country code, area code, number) _____

Business mobile (country code, number) _____

Business E-mail _____

Current position/job _____ in this position since? (month/ year) _____

Description of duties and responsibilities _____

Previous employers

1. Name of organization/ company _____

Position/ job _____

Start date _____ finish date _____

Description of duties and responsibilities _____

2. Name of organization/ company _____

Position/ job _____

Start date _____ finish date _____

Description of duties and responsibilities _____

Professional Society memberships: _____



7. Referee Report forms/ Recommendations

Two Referee Report forms should accompany this application, together with two letters of recommendation (on official, company letterhead) from individuals who can evaluate your professional experience and judge your likelihood of success in this program, for example your current/ previous employers.

Names and positions of the persons who have submitted the Referee Report forms:

8. Areas of Management

Indicate your relative degree of knowledge in the areas listed below:

	Basic	Good	Excellent
Accounting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business Law	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business Ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Finance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
International Business	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management Information Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marketing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mathematics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizational behavior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Research Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Statistics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

GMAT taken Yes
 No

If yes, on what date? _____

What was your score? _____

9. Proficiency in English

Indicate your degree of knowledge of the English language:

	Basic	Good	Excellent
Oral	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



English Language test taken: TOEFL IELTS

If yes, on what date? _____

What was your score? _____

Other English language test taken _____

Result _____

10. What are your professional/ learning objectives for this study?

List your most important expectations regarding this study?

What other information would you like to add, that would aid the Admission Committee?

11. Who recommended you to this program?

Please indicate how you heard about the program

- Relative
- Internet
- Advertisement in: _____

12. Statement

I hereby certify that the information given in this application form is complete and accurate to the best of my knowledge. I permit the Maastricht School of Management or its agents to use all means reasonable to verify the information I have provided in this application.

I am aware of the amount of the tuition fee and I certify that I have the means to pay for those fees.

13. Declaration

I agree with the filling of my personal data incl. birth identification number or social security number and photograph into the database of Maastricht School of Management, Holland and CMC Graduate School of Business, Čelákovice in accordance with the valid registration at the Office for Personal Data Protection. Valid conditions are known to me, I agree with them and I shall follow them.

Signature of applicant

Place & Date _____



Sponsorship statement

Name:

Country:

My application is financially supported by

- Myself
- My employer
- My government
- A fellowship
- Other

Name of sponsor _____

Address _____

City _____ Postal code _____

Country _____

Telephone (country code, area code, number) _____

Fax (country code, area code, number) _____

E-mail _____

Period of support, from _____ until _____

Total amount of sponsorship: USD _____

- Sponsorship includes expenses for
- Tuition fee & study materials
 - International travel
 - Laptop computer
 - Board and Lodging
 - Medical insurance
 - Allowance during the program
(\$/€ _____ per month)
 - Others: _____

Signature of sponsor _____

Place & Date _____

Official stamp _____